

Sample Of An Education Resume Rowan University

The ingenious guide to making your resume stand out from the crowd . . . 175 High-Impact Resumes, Third Edition provides the tools, tips, and examples you need to build a professional resume that packs a punch. It guides you step by step through the process of constructing your resume and highlighting key components while giving you a clear understanding of the design, content, and overall performance of each part. You'll learn how and when to use a variety of resume formats, including chronological, functional, linear, and others. With 175 hand-picked, successful resumes of both experienced jobseekers and recent college grads, there's definitely a resume here that suits your needs. Almost all the resumes in this new Third Edition have been revised and updated to reflect the current thinking and terminology of the employment profession. And there's more: A new chapter that provides a practical checklist of the "do's" and "don'ts" of resume writing Guidelines for preparing a professional electronic resume Results of an authoritative survey of employment professionals that highlight what employers look for in resumes Resumes across a wide array of occupational areas, including administration, finance, accounting, human resources, public relations, law, marketing, sales, technical services, engineering, education, retail, and many more By following the guidelines and model resumes in this invaluable book, you can automatically build a highly effective professional resume with wallop. Regardless of your level of experience and no matter what industry you're in, 175 High-Impact Resumes, Third Edition will help you get the big interview and land that knockout job.

The definitive career guide for grad students, adjuncts, post-docs and anyone else eager to get tenure or turn their Ph.D. into their ideal job Each year tens of thousands of students will, after years of hard work and enormous amounts of money, earn their Ph.D. And each year only a small percentage of them will land a job that justifies and rewards their investment. For every comfortably tenured professor or well-paid former academic, there are countless underpaid and overworked adjuncts, and many more who simply give up in frustration. Those who do make it share an important asset that separates them from the pack: they have a plan. They understand exactly what they need to do to set themselves up for success. They know what really moves the needle in academic job searches, how to avoid the all-too-common mistakes that sink so many of their peers, and how to decide when to point their Ph.D. toward other, non-academic options. Karen Kelsky has made it her mission to help readers join the select few who get the most out of their Ph.D. As a former tenured professor and department head who oversaw numerous academic job searches, she knows from experience exactly what gets an academic applicant a job. And as the creator of the popular and widely respected advice site The Professor is In, she has helped countless Ph.D. 's turn themselves into stronger applicants and land their dream careers. Now, for the first time ever, Karen has poured all her best advice into a single handy guide that addresses the most important issues facing any Ph.D., including: -When, where, and what to publish -Writing a foolproof grant application -Cultivating references and crafting the perfect CV -Acing the job talk and campus interview -Avoiding the adjunct trap -Making the leap to nonacademic work, when the time is right The Professor Is In addresses all of these issues, and many more.

Learn all the essentials for making your first year of teaching a success! In this exciting new book, internationally renowned educator Todd Whitaker teams up with his daughters--Madeline, an elementary teacher, and Katherine, a secondary teacher--to share advice and inspiration. They offer step-by-step guidance to thriving in your new role and overcoming the challenges that many new teachers face. Topics include: Learning classroom management skills such as building relationships and maintaining high expectations and consistency Setting up your classroom and establishing procedures and rules Planning effective lessons and making your instructional time an engaging experience Managing your own emotions in the classroom and dealing effectively with misbehavior Working with peers, administrators, and parents to build support and foster collaboration The book is filled with specific examples and vignettes from elementary, middle, and high school classes, so you ' ll gain helpful strategies no matter what grade level and subject area you teach. You ' ll also find out how to make tweaks or hit the "reset" button when something isn ' t going as planned. Things may not always go perfectly your first year, but the practical advice in this book will help you stay motivated on the path to success! Bonus: As you read the book, get even more out of it by discussing it with others. Free study guides for practicing teachers and student teachers are available as eResource downloads from our website (www.routledge.com/products/9781138126152).

Ace Your Teacher Interview provides you with inside information on how to prepare for interviews, various interview formats, and how to handle tricky questions. Additionally, you'll discover a creative range of inside information on what impresses interviewers and makes you stand out as a candidate. In a witty and informative manner, Fredericks generously shares the time-tested strategies that will get you hired. Dr. Anthony D. Fredericks has participated in numerous interviews from both sides of the desk. In Ace Your Teacher Interview, the Revised and Expanded 2nd edition, he has assembled the wisdom and experience of scores of seasoned educators. This all-in-one sourcebook of teacher interview questions, paired with the best responses, offers invaluable insights on what you need to succeed in a very competitive job market. Revised for this edition is information on eleven new questions and answers to reflect the most current educational trends like Common Core, Standards-based teaching, and more. Also updated is the information on dress codes and reviewed and revised questions and answers. Readers will find a Preface, a personal checklist for interview success, web resources for interviewees, and resources for teachers and teachers-to-be. What readers have said about Ace Your Teacher Interview: I just got my dream job in a great school district because this book made me a more desirable candidate. This should be required reading for all Education Majors. I spent one year looking for a teaching job with no luck. I bought this book, and it taught me what I was doing wrong in interviews and on applications. I now have a full time teaching job that I love! * Excellent tips! I have interviewed multiple times; then I read the book and landed

The Essential Guide To Turning Your Ph.D. Into a Job

Teachers and Assistants Working Together

The Writing Workshop

Resumes and Cover Letters

The Practice of Assessment in Music Education

A Recruiter's Guide to Job Hunting

"This book is for teachers who have good days and bad -- and whose bad days bring the suffering that comes only from something one loves. It is for teachers who refuse to harden their hearts, because they love learners, learning, and the teaching life." - Parker J. Palmer [from the Introduction] Teachers choose their vocation for reasons of the heart, because they care deeply about their students and about their subject. But the demands of teaching cause too many educators to lose heart. Is it possible to take heart in teaching once more so that we can continue to do what good teachers always do -- give heart to our students? In The Courage to Teach, Parker Palmer takes teachers on an inner journey toward reconnecting with their vocation and their students -- and recovering their passion for one of the most difficult and important of human endeavors.

Yana Parker has helped hundreds of thousands of job seekers write and refine their resumes to damn near perfection. Her resume guides have been praised for their user-friendly style and savvy advice and, rightly so, have become staples in libraries, career centers, and employment offices nationwide. Now, in this fully revised and updated edition of the best-seller, you can quickly garner resume-writing wisdom by following 10 easy steps to a damn good resume. Also included are completely new sections on formatting resumes and submitting resumes over the Internet. Here is a resume guide you can count on to help you get that resume done fast and get it done right.

The Creative Curriculum comes alive! This videotape-winner of the 1989 Silver Apple Award at the National Educational Film and Video Festival--demonstrates how teachers set the stage for learning by creating a dynamic well-organized environment. It shows children involved in seven of the interest areas in the The Creative Curriculum and explains how they learn in each area. Everyone conducts in-service training workshops for staff and parents or who teaches early childhood education courses will find the video an indispensable tool for explainin appropriate practice.

The Nursing Job Search Handbook provides excellent guidance for advisers, aspiring nurses, and long-term health professionals.

McGraw-Hill's Big Red Book of Resumes

Frameworks, Models, and Designs

Creative Curriculum

Getting a Networking Job For Dummies

Handbook for College Graduates

The Muse Playbook for Navigating the Modern Workplace

Once your cover letter is positioned first to be noticed, then how do you position the letters to be noticed for the longest time in a number of situations? What kind of thank-you letters work best? How do you ask for help in finding a job from a letter to a stranger, acquaintance, or business networking contact? How do you write a cover letter that will never be misinterpreted as a sales pitch or autobiography? How do you plan, write, and format an outstanding book proposal that lets the reader see the bottom line--profit for the publisher? Positioning your goal or project first means going where no one has gone before. It's where the competition is missing. Go where no one else has gone before when you plan, write, and format great cover letters, follow-up letters, and book proposals. Cover and follow-up letters or proposals could be applied to book proposals, book proposal cover letters, written marriage proposals, pre-nuptials, and courting. Cover letters could apply to love letters, letters to friends and relatives, business contacts at trade shows, or literary agents. How do you use cover and follow-up letters to position first your resumes, proposals, relationship communications, marketing or sales connections and connections? After cover letters, how to you plan, write, and position first your follow-up letters? What types of letters bring people together? Act as a catalyst? Get you an interview? Position you first for inclusion in a job, business, or relationship? What type of letters position first, attract, and sell what you can do without looking like sales letters? What types of cover and follow-up letters are best sent with a resume?

Briefly describes how to create effective resumes and cover letters and how to pick up and fill out job application forms. Includes a section about creating digital resumes.

Written in the context of recent legislation in England and guidance to schools, this is a practical handbook for learning support assistants and teachers working with them.

Written by a seasoned recruiting leader, this guide goes beyond job hunting basics to provide candidates with specific, effective strategies to get noticed. With a straight-forward approach, Eric Knott reveals the tactics clever job seekers use to stand-out from the crowd and gain access to recruiters and hiring managers. . Learn how to truly integrate social media into your search . Discover how students, even returning students, are able to gain unique access to recruiters and hiring managers, allowing them to get to the front of the job-hunting line . Manage unemployment or changing careers so they don't hinder your job hunt . Leverage job fairs and networking opportunities to gain access to decision makers . Effectively use community and professional associations to advance your search . Prepare for the most current approaches to interviewing, learning how to effectively navigate phone screens, face-to-face interviews, and the job offer . Get the details on free online resources that provide good information for candidates and those that provide the best . Gain perspective in how to vet schools as well as degree and certification programs And the list goes on. With the number of candidates vying for each position, this valuable resource empowers you to get ahead of the masses and get results in your search.

Getting Hired

Increase Student Engagement, Boost Your Creativity, and Transform Your Life as an Educator

Exploring the Inner Landscape of a Teacher's Life

How to Write It, Third Edition

How to Write the Last Resume You Will Ever Need!

The Damn Good Resume Guide

From the creator of the popular website *Ask a Manager* and New York's work-advice columnist comes a witty, practical guide to 200 difficult professional conversations—featuring all-new advice! There's a reason Alison Green has been called "the Dear Abby of the work world." Ten years as a workplace-advice columnist have taught her that people avoid awkward conversations in the office because they simply don't know what to say. Thankfully, Green does—and in this incredibly helpful book, she tackles the tough discussions you may need to have during your career. You'll learn what to say when • coworkers push their work on you—then take credit for it • you accidentally trash-talk someone in an email then hit "reply all" • you're being micromanaged—or not being managed at all • you catch a colleague in a lie • your boss seems unhappy with your work • your

cubemate's loud speakerphone is making you homicidal • you got drunk at the holiday party Praise for Ask a Manager "A must-read for anyone who works . . . [Alison Green's] advice boils down to the idea that you should be professional (even when others are not) and that communicating in a straightforward manner with candor and kindness will get you far, no matter where you work."—Booklist (starred review) "The author's friendly, warm, no-nonsense writing is a pleasure to read, and her advice can be widely applied to relationships in all areas of readers' lives. Ideal for anyone new to the job market or new to management, or anyone hoping to improve their work experience."—Library Journal (starred review) "I am a huge fan of Alison Green's Ask a Manager column. This book is even better. It teaches us how to deal with many of the most vexing big and little problems in our workplaces—and to do so with grace, confidence, and a sense of humor."—Robert Sutton, Stanford professor and author of The No Asshole Rule and The Asshole Survival Guide "Ask a Manager is the ultimate playbook for navigating the traditional workforce in a diplomatic but firm way."—Erin Lowry, author of Broke Millennial: Stop Scraping By and Get Your Financial Life Together

Presents essential information about how to write a successful resume and includes three hundred sample resumes reflecting varying levels of education and experience and covering virtually every professional field, from education and social services to engineering, computer science, and law.

In this book you'll learn how to: tap into your passion as a teacher - even when you're less than excited about the subject; develop creative presentations that capture your students' interest; establish rapport and a sense of camaraderie in your classroom; transform your class into a life-changing experience for your students. --from back cover.

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Developing and Presenting a Professional Portfolio in Early Childhood Education, Third Edition, is must-have handbook for all early childhood education major preparing their professional portfolio for scholarly review and job placement. In ten straightforward and user-friendly chapters, Wiltz et. al.'s supplemental textbook instructs the student on what items to collect for the portfolio, how to compile/construct/label it, and then how to talk about it/present it. Readers will journey from learning the reasons behind developing a professional portfolio clear through completion of a final product. The authors present the topic to readers via a successful step-by-step process of developing, self-evaluating, and presenting a professional early childhood education portfolio. Each chapter has a definitive goal and will guide the reader that much closer to the end goal-that of a portfolio ready to present in interviews and utilize in the working classroom. Although the premise of the text is based on the platform the authors have implemented to support their own student interns going through the portfolio process at Towson University, this manual has a widely universal appeal for all students in a wide-range of early childhood programs as they develop their professional portfolio from just the beginnings through the final presentation The text is appropriate for programs for which the portfolios are started in the Introduction to Early Childhood course and compiled as students make their way through the programs; or when the portfolio process is introduced in a Curriculum course, for instance; and for the Student Teaching, Practicum, or Capstone course.

Developing Portfolios in Education

A Complete Guide to Everything You'll Ever Write

A Handbook for Learning Support Assistants

Cover Letter Magic

Expert Resumes for Teachers and Educators

Resumes for Education Careers

Offers strong, impressive resumes that lead to the right job To stand out among the hundreds of job seekers applying for any position, resume that hits the target every time. Each book in this series offers: Nearly 100 sample resumes and 20 cover letters for each field . . . catching resume formats Tips on highlighting strengths and using active vocabulary Work sheets for gathering personal information And a Step-by-Step system to write a effective Resume for today's economy.

Written to accompany their videotape program of the same title this guide stands on its own as a storehouse of staff development ideas. Write personal and professional communications with clarity, confidence, and style. How to Write It is the essential resource for eloquent professional self-expression. Award-winning journalist Sandra E. Lamb transforms even reluctant scribblers into articulate wordsmiths by providing compelling examples of nearly every type and form of written communication. Completely updated and expanded, the new third edition includes handy word, phrase, and sentence lists, precisely crafted sample paragraphs, and professionally designed document layouts. How to Write It is a friendly desk reference.

Effective, Insider Strategies That Will Get You Ahead of the Pack

Getting an Information Security Job For Dummies

Developing and Presenting a Professional Portfolio in Early Childhood Education

DoD Policy and Procedures Manual for the Automated Career Management System

Trade Secrets of Professional Resumé Writers

A Crash Course in Resume Writing

Looking for a job is hard work; it can be a difficult and frustrating process, especially if you're a college student trying to juggle academics and other responsibilities. In "Getting Hired," author Frances R. Schmidt offers a quick and easy job search handbook for graduates and soon-to-be-graduates that presents a five-step approach for getting hired during difficult economic times. "Getting Hired" helps college graduates successfully get hired by encouraging, motivating, and teaching them how to focus on the employers' needs in any economic circumstances. It covers the nuts and bolts of the entire hiring process, including handling job search stress; realizing the importance of networking; marketing one's qualifications; preparing a resume and writing a cover letter; getting results from the portfolio; learning the art of interviewing. Schmidt, an experienced career counselor, shows how graduates can and will get hired if they distill the job search process down, step-by-step, to achieve employment career success in any

job situation. Learn how to successfully market yourself in order to make a smooth transition from college to career. Praise for Getting Hired "The text is comprehensive and offers clear and concise messages important to job seekers." -Dr. Timothy Gallineau, Interim Chair and Faculty Higher Education Administration Department, Buffalo State College, Buffalo, New York"

"Originally published in hardcover in the United States by Crown Business, New York, in 2017"--Title page verso. Written by the official resume advisers to Monster.com, this is the ultimate guide to creating life-changing resumes. The Career-Change Resume helps aspiring career-changers reinvent themselves by showing them how to transform their resumes. The book includes step-by-step instructions demonstrating how to craft resumes that open doors to new careers; more than 150 sample resumes and cover letters; valuable, innovative career-change tools and strategies; and solutions to common problems plaguing career-changers.

Identifies the essential ingredients of an effective resume for education professionals and includes sample resumes and cover letters and worksheets for gathering information and drafting a resume

Teach Like a Pirate

The Professor Is In

A World of Difference : a Guide for Staff Development

The Courage to Teach

Cover Letters, Follow-Ups, Queries and Book Proposals

A Guide to Reflection, Inquiry, and Assessment

Graduate schools churn out tens of thousands of Ph.D. 's and M.A. 's every year. Half of all college courses are taught by adjunct faculty. The chances of an academic landing a tenure-track job seem only to shrink as student loan and credit card debts grow. What 's a frustrated would-be scholar to do? Can he really leave academia? Can a non-academic job really be rewarding—and will anyone want to hire a grad-school refugee? With " So What Are You Going to Do with That? " Susan Basalla and Maggie Debelius—Ph.D. 's themselves—answer all those questions with a resounding " Yes! " A witty, accessible guide full of concrete advice for anyone contemplating the jump from scholarship to the outside world, " So What Are You Going to Do with That? " covers topics ranging from career counseling to interview etiquette to translating skills learned in the academy into terms an employer can understand and appreciate. Packed with examples and stories from real people who have successfully made this daunting—but potentially rewarding— transition, and written with a deep understanding of both the joys and difficulties of the academic life, this fully revised and up-to-date edition will be indispensable for any graduate student or professor who has ever glanced at her CV, flipped through the want ads, and wondered, " What if? " " I will absolutely be recommending this book to our graduate students exploring their career options—I 'd love to see it on the coffee tables in department lounges! " —Robin B. Wagner, former associate director for graduate career services, University of Chicago

Praise for the first edition from Amazon reviews: " . . . a wonderful resource for new and experienced nurse educators. This book contains valuable information on teaching, service, and scholarship. It also contains expert advice from well-known faculty. For example, Dr. Jean Watson and Dr. Geraldine Bednash. There is also a chapter on Mentoring by Dr. Connie Vance. I would highly recommend this book to all nurse educators." ". . . an excellent resource for both new and experienced educators. It contains a wealth of information on all aspects of nursing education with a focus on teaching, service, and scholarship. It also contains expert advice from seasoned nurse educators and faculty members. I would highly recommend this book to all current and aspiring nurse educators." This unequalled resource guides novice nurse educators step-by-step through the challenging process of transitioning from service to academe. It comprehensively addresses not only the fundamentals of teaching, evaluation, and curriculum development, but also the entire spectrum of skills and duties required of the nurse educator. This second edition delivers two new chapters devoted to the hospital-based educator, global health issues, and the future of nursing education. It includes new clinical teaching models and pedagogies and emphasizes the use of technology in a variety of teaching and learning strategies. Key updates examine the current and future nursing workforce, emerging and evolving nursing programs, and innovative trends in curricula design, along with new information on infectious diseases, genomics, and legal and ethical concerns. Based on the author's personal journey from nursing practice to academe, the text addresses ways to "test the waters" of the new role. It outlines preparation requirements and discusses learning styles, curriculum development, theoretical frameworks, cultural diversity, and students with learning disabilities. It addresses tenure and promotion, collegiality, service, leadership, mentoring, writing for publication, and scholarship. Additionally, the text prepares students for the interview process and includes sample CVs, patient education handouts, and course objectives. Learning objectives, review questions, and case vignettes in each chapter, along with tables and bulleted information, further contribute to the text 's value as an outstanding resource for both academic and hospital settings. New to the Second Edition: New chapter devoted to the role of the hospital-based educator New chapter on global health and education, health care policy, and the future of nursing education Noted experts discuss simulation, gaming and education, legal concerns, and global health nursing New clinical teaching models and pedagogies Emphasizes the use of technology Examines the current and future nursing workforce Emerging and evolving nursing programs Innovative trends in curricula design New information on infectious diseases and genomics Key Features: Provides highly practical, step-by-step information on all components of being a nurse educator/faculty member Helps nurses transition from service role to educator/faculty role Includes advice from novice and seasoned nurse educators, nurse leaders, and nursing theorists Includes learning objectives and review questions in each chapter Provides sample forms and documents for CVs and developing course content

Developing Portfolios in Education: A Guide to Reflection, Inquiry, and Assessment, Second Edition takes preservice and inservice teachers through the process of developing a professional portfolio. It is designed to teach readers how traditional and electronic portfolios are defined, organized, and evaluated. The text also helps teachers to use their portfolios as an action research tool for reflection and professional development.

SparkCharts(tm): The information you need—concisely, conveniently, and accurately. Created by Harvard students for students everywhere, these study companions and reference tools cover a wide range of college and graduate school subjects, from Business and Computer Programming to Medicine, Law, and Languages. They'll give you what it takes to find success in school

and beyond. Outlines and summaries cover key points, while diagrams and tables make difficult concepts easier to grasp. This four-page chart includes: Diagrammed examples of good and bad cover letters Four examples of successful resumes Tips on writing and formatting a resumes and cover letters A table of action-verbs A list of the most common resume errors

The Career Change Resume

Placement of Professional Personnel

The Academic Job Search Handbook

Ask a Manager

149 Fantastic Answers to Tough Interview Questions

Your First Year

Everything you need to start your career in computer networking Looking to land that computer networking position? Look no further! Getting a Networking Job For Dummies offers all the tools and step-by-step guidance you need to stand out from the crowd, get your foot in the door, and secure a job in this fast-growing sector. In no time, you'll get a handle on networking roles, necessary education, training, and certifications, ways to brand yourself for your dream career, and so much more. These days, computer networking can be a complicated industry, and knowing what you need to do to make yourself an attractive candidate for a coveted networking position can make all the difference. Luckily, Getting a Networking Job For Dummies arms you with everything you need to be one step ahead of the game. Humorous, practical, and packed with authoritative information, this down-to-earth guide is your go-to handbook for scoring that sought-after computer networking position! Find the right organization for you Write a winning resume that gets attention Answer difficult interview questions with confidence Identify required certifications to get the job you want If you're a prospective computer networking employee looking to present yourself as a strong, competitive candidate in the computer networking market, this hands-on guide sets you up for success.

For more than 15 years, The Academic Job Search Handbook has assisted job seekers in all academic disciplines in their search for faculty positions. The guide includes information on aspects of the search that are common to all levels, with invaluable tips for those seeking their first or second faculty position. This new edition provides updated advice and addresses hot topics in the competitive job market of today, including the challenges faced by dual-career couples, job search issues for pregnant candidates, and advice on how to deal with gaps in a CV. The chapter on alternatives to academic jobs has been expanded, and sample resumes from individuals seeking nonfaculty positions are included. The book begins with an overview of the hiring process and a timetable for applying for academic positions. It then gives detailed information on application materials, interviewing, negotiating job offers, and starting the new job. Guidance throughout is aimed at all candidates, with frequent reference to the specifics of job searches in scientific and technical fields as well as those in the humanities and social sciences. Advice on seeking postdoctoral opportunities is also included. Perhaps the most significant contribution is the inclusion of sample vitas. The Academic Job Search Handbook describes the organization and content of the vita and includes samples from a variety of fields. In addition to CVs and research statements, new in this edition are a sample interview itinerary, a teaching portfolio, and a sample offer letter. The job search correspondence section has also been updated, and there is current information on Internet search methods and useful websites.

Get prepared for your Information Security job search! Do you want to equip yourself with the knowledge necessary to succeed in the Information Security job market? If so, you've come to the right place. Packed with the latest and most effective strategies for landing a lucrative job in this popular and quickly-growing field, Getting an Information Security Job For Dummies provides no-nonsense guidance on everything you need to get ahead of the competition and launch yourself into your dream job as an Information Security (IS) guru. Inside, you'll discover the fascinating history, projected future, and current applications/issues in the IS field. Next, you'll get up to speed on the general educational concepts you'll be exposed to while earning your analyst certification and the technical requirements for obtaining an IS position. Finally, learn how to set yourself up for job hunting success with trusted and supportive guidance on creating a winning resume, gaining attention with your cover letter, following up after an initial interview, and much more. Covers the certifications needed for various jobs in the Information Security field Offers guidance on writing an attention-getting resume Provides access to helpful videos, along with other online bonus materials Offers advice on branding yourself and securing your future in Information Security If you're a student, recent graduate, or professional looking to break into the field of Information Security, this hands-on, friendly guide has you covered.

Professional resume and cover letter writers reveal their inside secrets for creating phenomenal cover letters that get attention and land interviews. Features more than 150 sample cover letters written for all types of job seekers, including the Before-and-After transformations that can make boring letters fabulous.

The Nursing Job Search Handbook

The Resume Writing Kit

How to Navigate Clueless Colleagues, Lunch-Stealing Bosses, and the Rest of Your Life at Work

An International Review of the Literature

The New Rules of Work

"So What Are You Going to Do with That?"

A comprehensive collection of sample resumes and cover letters for teachers and educators written by some of the nation's most acclaimed professional resume writers.

One of the bestselling rsum books of all time and a trusted resource for job-seekers for nearly three decades, this edition has been completely revised and updated for today's marketplace.

Mastering Academe

Teacher Professional Development

Resumes, Applications, and Cover Letters (2009)
The New Nurse Educator, Second Edition
Resources in Education
175 High-Impact Resumes